



INSTRUCTIONS & FORM

This form is required each term; no application fee is required. Courses taken as "audit" may not be used towards any degree program. Expenses after the completion of registration include the campus (ID) card, automobile parking decal and textbooks. Please note, Senior Citizens auditing courses are not considered degree seeking students at UCF.

Complete this form and return to the Registrar's Office.

Complete a Florida Residency Affidavit and submit it with this form (first time registration only).

Provide a completed Health History Form (first time registration only).

UCFID or SSN# Name (First, Middle, Last)

Date of Birth Nation of Citizenship

Phone Email Address

Address

City County State Zip

Sex

Male Female

Ethnic Origin (Items below are required under Title VI of the Civil Rights Act of 1964)?

Hispanic White (not of Hispanic Origin) Black (not of Hispanic Origin)

Asian or Pacific Islander American Indian or Alaskan Native Other

Are you a Florida resident as defined and certified on your Residency Affidavit?

YES NO

Are you currently or have you ever been charged with or subject to disciplinary action for scholastic or any other type of misconduct at any educational institution?

YES NO

Have you ever been charged with a violation of the law that resulted in probation, community service, a jail sentence, or the revocation or suspension of your driver's license (including traffic violations which resulted in a fine of \$200 or more)?

YES NO

Have you previously taken UCF courses?

YES NO



AUDIT REQUEST

Please use this section as a resource to plan your enrollment. Self-registration for courses is completed online at <https://my.ucf.edu>. For information about override availability and procedures, please contact the Registrar's Office and ask for assistance with the registration process.

Persons 60 years of age or older who meet Florida residency requirements may register to audit classes on a space-available basis without payment of tuition and application fees. A grade of "X" (noncredit) will appear on the student's record when auditing a class.

Completing this registration form does not guarantee registration for the course(s). All courses must be approved by the College/Department prior to registration. The Registrar's Office will seek approval from a Department Chair or someone designated to approve on their behalf. The student will be notified if approval has been granted or denied via email. The Registrar's Office can assist with the registration process upon request. Please submit a new audit request if you wish to make any course changes after your initial submittal.

Please list below course(s) you wish to register for:

Class Number	Alpha Prefix	Course Number	Section Number	Credit Hours	Course Title	Time	Day	Building/Room

List alternative course(s) below:

Class Number	Alpha Prefix	Course Number	Section Number	Credit Hours	Course Title	Time	Day	Building/Room

I understand that this application is for auditing a course(s) during the term indicated in the Courses to be Audited box. I certify that the above is correct and complete and that falsifying or withholding information may result in disciplinary action. I agree to abide by the policies of the Florida Board of Regents and the rules and regulations of this university. Florida law provides that public agencies, including the University of Central Florida (UCF), must notify individuals of the circumstances that would require the collection of social security numbers. UCF will collect social security numbers for use in student admissions and enrollment and included as part of the student's demographic record, including to coordinate transition across educational institutions.

Student Signature _____

Date _____